

Vendor Qualification Criteria



Ensuring proper independent workforce engagement practices

CACI engages non-employees—commonly known as independent contractors, consultants, freelancers, or small services providers—to deliver specialized services. These independents provide CACI with workforce flexibility and subject matter expertise that can augment the abilities of our full-time staff.

In short, independent professionals help CACI compete in the ever-escalating war for talent—and it is critical that CACI engages them safely and efficiently.

Non-employees working on CACI assignments must therefore engage through our preferred independent workforce specialist, MBO Partners.

CACI has established the qualification criteria on the following page for non-employees wishing to engage as vendors (a.k.a. ICs, 1099s, corp-to-corps, etc.).

For more information about our solutions, products, and services, visit:
www.caci.com

Requirement 1: **Questionnaire and** **Documentation**

MBO will direct you to an online questionnaire about your business and collect supporting documentation to validate your responses. Some examples of characteristics MBO evaluates include whether your business:

- has established a legal entity
- expects to complete the project without CACI's supervision, training, direction, control, or resources
- has delivered similar services to other clients within last 12 months
- markets its services
- has a defined Statement of Work for its CACI project with clearly defined deliverables and timeframes
- has made a significant financial investment in itself
- is at risk of reduced payment or non-payment if CACI does not accept its work
- has paid employees and S corp owners as required by the IRS

Requirement 2: **Business Insurance Coverage**

You must submit a Certificate of Insurance representing coverage that meets the levels below. List MBO Partners as a certificate holder and include a 30-day notice of cancellation.

If you do not currently hold insurances at these levels, do not purchase them until MBO has confirmed that you meet all the terms of Requirement 1. MBO will advise you once you can proceed.

Required Insurance and Level

Commercial General Liability ^{(1) (2)}

\$1,000,000 per occurrence, \$2,000,000 aggregate

Automobile Liability ^{(1) (2)}

\$1,000,000

Workers' Compensation ⁽¹⁾

Statutory limits, with \$500,000 in Employer's Liability

Umbrella Coverage ⁽¹⁾

\$1,000,000 per occurrence, \$1,000,000 aggregate

Professional Liability (Errors and Omissions)

\$1,000,000

(1) Waiver of Subrogation required

(2) Blanket Additional Insured required

Achieving Qualification

MBO reviews your questionnaire responses and validates your supporting documentation and insurance coverage. Businesses that meet most, but not all, of the requirements above may still qualify to engage as vendors if their overall business characteristics indicate vendor qualification. If your business does not meet these criteria, MBO offers other engagement alternatives through which you may work.

NOTE: This qualification process applies to all subcontractors of your business who work on CACI projects.

If you have any questions about these criteria or how to engage on a contract with CACI, please direct them to your MBO representative during your consultation call.

This material consists of CACI International Inc general capabilities information that does not contain controlled technical data as defined within the International Traffic in Arms (ITAR) Part 120.10 or Export Administration Regulations (EAR) Part 734.7-10. (9/11/2020)



**EXPERTISE AND TECHNOLOGY
FOR NATIONAL SECURITY**

CACI's approximately 23,000 talented employees are vigilant in providing the unique expertise and distinctive technology that address our customers' greatest enterprise and mission challenges. Our culture of good character, innovation, and excellence drives our success and earns us recognition as a Fortune World's Most Admired Company. As a member of the Fortune 1000 Largest Companies, the Russell 1000 Index, and the S&P MidCap 400 Index, we consistently deliver strong shareholder value. Visit us at www.caci.com.

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